











# Proposed Local Law #2: Code of Ethics

## Process to Date

- 1. Background research & initial draft of ideas** (S. Townsend)
- 2. Revision of initial ideas & Introduced concept** (C. Koshykar)
- 3. Conversations** (C. Koshykar, W. Smith, R. Koegel)
- 4. Committee to Draft Proposed Law** (S. Townsend, K. Munzinger)
- 5. Presentation**

Town of Pittsford Proposed Local Law #2	West-McKinney Model	NYS Office of the Comptroller Model
<b>Financial or Material Benefits</b>		
<b>Prohibition on Personal Gain</b> May not use position for financial or material benefit <b>Added exception for “earned compensation/experience”</b>	○	✓
<b>Disclosure of Interest in Legislation and Other Matters</b> Must disclose potential direct or indirect financial or material benefit	✓	✓
<b>Recusal</b> Must recuse when potential direct or indirect financial or material benefit	✓	✓
<b>Investments in Conflict with Official Duties</b> May not acquire investments that require more than sporadic recusal <b>Added exception for “pooled funds”</b>	✓	✓
<b>Private Employment in Conflict with Official Duties</b> May not simultaneously be employed that requires more than sporadic recusal, use confidential information, violate General Municipal Law, or represent another in a matter the Town is a party to	✓	✓

<b>Town of Pittsford Proposed Local Law #2</b>	<b>West-McKinney Model</b>	<b>NYS Office of the Comptroller Model</b>
<b>Future Employment</b> Allows for employment with firms that do business with Town but prohibits work connected with transactions employee worked on as a municipal employee		
<b>Personal Representation and Claims Permitted</b> May still represent self or relative as a resident of Town <b>Added “or any lawful benefit”</b>		
<b>Gifts</b> \$75 limit		
<b>Use of Town Resources</b> No use of Town resources for personal or private purposes <b>Added no use for political partisan purposes</b>		
<b>Interest in Contracts</b> May not have an interest in Town contract under General Municipal Law		

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<b>Relationships &amp; Partisan Activity</b>		
<b>Nepotism</b> No participation in decision regarding relative <b>Added “romantic relationship”</b>	✓	✓
<b>Political Solicitations and Activities</b> Prohibit directly or indirectly compelling contribution or campaigning; Prohibit contribution from pending applicant <b>Added social media activity</b>	○	✓
<b>Administrative</b>		
<b>Confidential Information</b> Shall not disclose confidential information <b>Added “present or former” and Executive Sessions</b>	○	✓
<b>Distribution of This Code</b> Within 30 days to officers and employees and on Town website	✓	✓
<b>Enforcement</b> <b>Employees: Reprimand up to termination</b> <b>Town Board: Reprimanded by resolution</b>	✓	✓

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## Next Steps

- 1. Board Review, Feedback & Discussion**
- 2. Set Public Hearing**
- 3. Hold Public Hearing**
- 4. Vote**

**All conducted in open meetings**